

TENDER ID	AHM201906002
DATE	10.06.2019



SBI INFRA MANAGEMENT SOLUTIONS PVT. LTD.
(WHOLLY OWNED SUBSIDIARY OF SBI)

INVITES E- TENDERS ON BEHALF

OF
STATE BANK OF INDIA

FOR

**SUPPLY OF VARIOUS SECURITY EQUIPMENTS/ITEMS TO SBI BRANCHES/OFFICES ACROSS
THE GUJARAT STATE INCLUDING UNION TERRITORY OF DAMAN & DIU AND DADRA &
NAGAR HAVELI THROUGH ONLINE E-REVERSE AUCTION**

THE OEMs / SUPPLIERS/ AUTHORISED DEALERS WHO ARE ON THE PANEL OF STATE BANK OF INDIA IN THE APPROPRIATE CATEGORY ARE ONLY ELIGIBLE. (The Bidders should submit proof to that extent).

NOTE: FIRM SHOULD POSSESS VALID DIGITAL SIGNATURE FOR THIS E-TENDER

THE LAST DATE OF SUBMISSION OF TECHNICAL BID: **01.07.2019 UP TO 3.00 PM**

PART – A: TECHNICAL BID

TENDER SUBMITTED BY :
NAME :
ADDRESS :
DATE :

Tenders To Be Dropped In The Tender Box Kept In The Chamber Of
Circle Head & Vice President (Civil),
SBI Infra Management Solutions Pvt. Ltd.,
3rd Floor, SBI LHO Building, Bhadra Lal Darwaja, Ahmedabad– 380001

NOTICE INVITING TENDERS

SBIIMS ON BEHALF OF SBI INVITES "ONLINE ITEM RATE E-TENDER" FROM THE SBI EMPANELLED AGENCIES/OEMs OR THEIR AUTHORIZED DEALERS/SUPPLIERS FOR SUPPLY OF VARIOUS SECURITY ITEMS/EQUIPMENTS TO SBI BRANCHES/OFFICES ACROSS THE GUJARAT STATE INCLUDING UNION TERRITORY OF DAMAN & DIU AND DADRA & NAGAR HAVELI.

TENDER DATA

S.No.	Description	
1.	Scope of work	Supply of various security items in SBI Branches/offices across the Gujarat state including union territory of Daman & Diu And Dadra & Nagar Haveli.
2.	Nature of Work	Supply of various security items
3.	Cost of tender document	<p>₹ 5,000/- (Rupees five thousand only) NON REFUNDABLE</p> <p style="text-align: center;">HOW TO MAKE ONLINE APPLICATION FEES</p> <p style="text-align: center;">Go to SBI Internet Banking web site- https://www.onlinesbi.com/</p> <p style="text-align: center;">↓</p> <p style="text-align: center;">Select SBI Collect from Top Menu</p> <p style="text-align: center;">↓</p> <p style="text-align: center;">Click Check box to Proceed</p> <p style="text-align: center;">↓</p> <p style="text-align: center;">Select "All India " in state Corporate/Institution and "Commercial Services" in type of Corporate/Institution after that click go</p> <p style="text-align: center;">↓</p> <p style="text-align: center;">Select " SBI INFRA MANAGEMENT SOLUTIONS PVT. LTD." IN Commercial Services Name and Submit</p> <p style="text-align: center;">↓</p> <p style="text-align: center;">Select "Tender Application Fee" in Payment category and Enter "Tender ID " and Submit</p> <p style="text-align: center;">↓</p> <p style="text-align: center;">The Vendor will have to fill up the fields properly and submit upon making the payment a receipt will be generated with a reference no. on submit. The Vendor has to enclose the online application payment receipt along with technical bid.</p>

4.	Earnest Money Deposit	50,000/- (Rupees Fifty Thousand only) by means of Demand Draft / Pay Order (Valid for a period of 90 Days from the last date of submission of the tender) from any scheduled Nationalized Bank drawn in favour of SBI Infra Management Solutions Pvt. Ltd. at Ahmedabad.																								
5.	Initial Security Deposit	1,00,000/- (Rs. One Lakh Only) (Non interest bearing ISD to be submitted by the L-1 bidder or L-2, L-3 L-4 bidders who wish to supply security items on the L-1 rates) in the form of DD/BC in favour of "State Bank of India" Payable at Ahmedabad". EMD obtained in the name of SBI Infra Management Solutions Pvt. Ltd. will be refunded.																								
6.	Start and end date for downloading of tender documents form Bank's website	10.06.2019 to 29.06.2019 at www.sbi.co.in under<Link>procurement news.																								
7.	Last date & time for submission of Technical bid, along with the EMD and online receipt of the tender fees.	01.07.2019 by 3.00 PM																								
8.	Address at which Technical bid (hard copy) along with EMD & Cost of tender document has to be submitted	Circle Head & Vice President, SBI Infra Management Solutions Pvt. Ltd. Third Floor, SBI, LHO, Bhadra, Laldarwaja AHMEDABAD-380001																								
9.	Date, Time and Venue for opening of Technical bid	02.07.2019 at 3:30 PM Circle Head & Vice President, SBI Infra Management Solutions Pvt. Ltd. Third Floor, SBI, LHO, Bhadra, Laldarwaja AHMEDABAD-380001																								
10.	E-Tendering will be conducted by our approved e-tendering consultant	<table><tr><td colspan="2">e-Procurement Technologies Limited, Ahmedabad.</td></tr><tr><td>Primary Contact Numbers</td><td>9081000427, 9904407997</td></tr><tr><td>Sujith Nair</td><td>079-68136857, sujith@eptl.in</td></tr><tr><td>Jaymeet Rathod</td><td>079-68136829, jaymeet.rathod@eptl.in</td></tr><tr><td>Vinayak Khambe</td><td>079-68136835, vinayak.k@eptl.in</td></tr><tr><td>Nadeem Mansuri</td><td>079-68136853, nadeem@eptl.in</td></tr><tr><td>Nandan Valera</td><td>079-68136843, nandan.v@eptl.in</td></tr><tr><td>Hemangi Patel</td><td>079-68136852, hemangi@eptl.in</td></tr><tr><td>Kanchan Kumari</td><td>079-68136820, kanchan.k@eptl.in</td></tr><tr><td>Deepak Narekar</td><td>079-68136863, deepak@eptl.in</td></tr><tr><td>Anshul Juneja</td><td>079-68136840, anshul.juneja@eptl.in</td></tr><tr><td>Salina Motani</td><td>079-68136831, salina.motani@eptl.in</td></tr></table>	e-Procurement Technologies Limited, Ahmedabad.		Primary Contact Numbers	9081000427, 9904407997	Sujith Nair	079-68136857, sujith@eptl.in	Jaymeet Rathod	079-68136829, jaymeet.rathod@eptl.in	Vinayak Khambe	079-68136835, vinayak.k@eptl.in	Nadeem Mansuri	079-68136853, nadeem@eptl.in	Nandan Valera	079-68136843, nandan.v@eptl.in	Hemangi Patel	079-68136852, hemangi@eptl.in	Kanchan Kumari	079-68136820, kanchan.k@eptl.in	Deepak Narekar	079-68136863, deepak@eptl.in	Anshul Juneja	079-68136840, anshul.juneja@eptl.in	Salina Motani	079-68136831, salina.motani@eptl.in
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		Devang Patel Alternate Contact No	079-68136859, devang@eptl.in Ms. Priyanka Acharya:- 079-68136856, +91 6354919566, priyanka@auctiontiger.net
11	Date and time for submission of online indicative price bid.	Date and time for submission of indicative price bid will be informed to the qualified vendors separately after scrutiny of their Technical bid.	
12	Date & time for opening of online indicative price bid.	Date and time will be informed to the qualified vendor/supplier separately.	
13	Date & time for e-reverse auction	Date and time for e-reverse auction will be informed to the qualified vendor/supplier separately.	
14.	Liquidated Damages	0.50% of contract amount per weeks subject to max. 5% of contract value or final bill value.	
15.	Defects liability period	12 Months from the date of supply of items	
16.	Warranty	1 Years from the date of supply of items by the vendor.	
17.	Validity of offer	One year from the date of e-reverse auction	
18.	Terms of payment	Payment will be made after supply and installation of security item as per relevant BIS/IS codes/tender specifications, terms and conditions.	
19.	Electronic Payment	Payment shall be made by way of Electronic fund transfer and the bill will be paid by LHO /RBOs/ Branches /Offices. Firm should furnish details of the Bank, A/c No, IFSC code.	
20.	Release of retention Amount (EMD & BG)	After 12 months , Retention Money will be released.	
21.	Delivery schedule for the items mentioned in BOQ	30 days from date of acceptance of work order/Purchase Order (PO).	
22.	Delivery locations	Branches/offices working under SBI across the Gujarat state including union territory of Daman & Diu And Dadra & Nagar Haveli.	
23.	Eligible Taxes	A) Income Tax will be deducted at source as per Govt. Guidelines. B) Reimbursement of GST will be made only on submission of proper GST invoice as per applicable GST provision. The supplier/vendor should comply with the following; <ol style="list-style-type: none"> Supplier should have GST Registration Number. Invoice should specifically/separately disclose the amount of GST levied at applicable rate as per GST provision 	

		3. In case of Correction in the bills after scrutiny, supplier should submit fresh bills for payment 4. Supplier should timely file his GST return in accordance with GST provisions to enable the bank to claim the credit of GST paid to the supplier/vendor. 5. The GST Number of State Bank Of India For Gujarat State - 24AAACS8577K1ZV
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- 1. THE BIDDERS SHOULD ENCLOSE THE LATEST EMPANELMENT LETTER ISSUED BY THE STATE BANK OF INDIA, CORPORATE CENTRE, MUMBAI WITH THE TECHNICAL BID.**
2. Tenders can be downloaded from the bank's website www.sbi.co.in (link) <Procurement News>. It shall be responsibility of the vendor/supplier to arrange and ensure that all pages of technical and financial bid are properly bound separately. Tenders in loose pages may be disqualified.
3. The vendor/supplier shall sign and stamp each component part of the tender document thereby ensuring the number and sequence of all pages.
4. No conditions other than mentioned in the tender will be considered, and if given they will have to be withdrawn before opening of the price-bid.
5. The SBIIMS reserve their rights to accept or reject any or all the tenders, either in whole or in part without assigning any reason(s) for doing so and no claim / correspondence shall be entertained in this regard.
6. Tenders received without EMD and online receipt of tender fee shall be summarily rejected and such tenders shall not be allowed to participate in the online price bidding process.
7. In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.
8. SBIIMS has the right to accept / reject any / all tenders without assigning any reasons and no correspondence shall be entertained in this regard.
9. The rates of security products quoted will inclusive all taxes, delivery, installation charges, transportation, loading and unloading, irrespective of the location / floor on which the Branch/Office is located, FOR at site etc. complete. GST will be extra and paid as applicable as per actual. The security products are to be supplied/installed in our SBI branches/offices across the Gujarat state including union territory of Daman & Diu and Dadra & Nagar Haveli.
- 10. The following AOs/RBOs will be covered under the Ahmedabad Circle.**

ADMINISTRATIVE OFFICE AHMEDABAD				
Regional Business Office-I, Ahmedabad City Branches	Regional Business Office-II, Ahmedabad City Branches	Regional Business Office-III, Ahmedabad (Urban, Semi urban & Rural branches)	Regional Business Office-IV, Ahmedabad (Urban, Semi urban & Rural branches)	Regional Business Office-V, Surendrangar (Urban, Semi-urban & Rural Branches)

ADMINISTRATIVE OFFICE GANDHINAGAR			
Regional Business Office-I, Gandhinagar city & Rural Branches	Regional Business Office-II, Mehsana Urban, Semiurban & Rural Branches	Regional Business Office-III, Palanpur city (Urban, Semi urban and Rural Branches)	Regional Business Office-IV, Nadiad Urban, Semiurban & Rural Branches

ADMINISTRATIVE OFFICE VADODARA				
Regional Business Office-I, Vadodara City Branches	Regional Business Office-II, Vadodara City Branches	Regional Business Office-III, Vadodara (Semi urban and Rural Branches)	Regional Business Office-IV, Godhra Branches	Regional Business Office-V, Anand Branches

ADMINISTRATIVE OFFICE SURAT				
Regional Business Office-I, Bharuch City Branches	Regional Business Office-II, Surat City Branches	Regional Business Office-III, Surat (Semi urban and Rural Branches)	Regional Business Office-IV, Valsad Branches	Regional Business Office-V, Navsari Branches

ADMINISTRATIVE OFFICE RAJKOT				
Regional Business Office-I, Rajkot City(Urban, Semi urban Branches)	Regional Business Office-II, Morbi (Urban, Semi urban & Rural Branches)	Regional Business Office-III, Jamnagar (Urban, Semi urban & Rural Branches)	Regional Business Office-IV, Gandhidham (Urban, Semi urban & Rural Branches)	Regional Business Office-V, Porbandar (Urban, Semi urban & Rural Branches)

ADMINISTRATIVE OFFICE BHAVNAGAR				
Regional Business Office-I, Bhavnagar City (Urban Branches)	Regional Business Office-II, Bhavnagar City (Urban & Semiurban Branches)	Regional Business Office-III, Amreli (Semi urban & Rural Branches)	Regional Business Office-IV, Junagadh (Semi urban & Rural Branches)	Regional Business Office-V, Somnath Veraval (Semi urban & Rural Branches)

11. The order will be placed on rotation basis after identifying the lowest bidder in each item amongst the number of suppliers participate in the online tendering process.
12. The Bank will place order as per its requirement and quoting minimum rate for any category does not provide any guarantee for receiving order for that item by the firm who quotes lowest rates.
13. Bank reserves right to cancel any /all tenders at any stage without assigning any reasons.
14. The vendor will require to supply the security product at the satisfaction of the concerned Branch Manager. During the warranty period, the vendor is supposed to rectify the problem free of cost/ charge and this will be over and above the four (4) free services during the warranty period.
15. The Bank reserves the right to accept the tender in full or in part and the tenderer shall have no claim for revision of rates or other condition if his tender is accepted in parts.
16. Any damage done to the property of the SBI during supplying and installation of security equipments

shall be the responsibility of the vendor/supplier and it shall be made good by him at his cost to the entire satisfaction of SBI.

17. TENDERS SHOULD SUBMIT BY OEMS WHO ARE EMPANELLED WITH STATE BANK OF INDIA UNDER APPROPRIATE CATEGORY OR THEIR AUTHORIZED DEALERS HAVING VALID AUTHORIZATION DEALERSHIP CERTIFICATE FROM THEIR OEMs ARE ONLY ELIGIBLE TO PARTICIPATE IN THIS TENDER. The vendors should submit the proof of the same, failing which they will be treated as ineligible. (the authorized dealers should submit the latest "dealership certificate" issued by their original equipments manufacturer(OEMs) and related documents if any, otherwise the tender will not be considered). **PURCHASE ORDER, DELIVERY & PAYMENT TO OEMS OR THEIR AUTHORIZED DEALERS ONLY.**

18. THE OEMS SHOULD ENCLOSE THE LIST OF THEIR AUTHORIZED DEALERS ACROSS THE GUJARAT STATE INCLUDING UNION TERRITORY OF DAMAN & DIU AND DADRA & NAGAR HAVELI.

19. All the products/equipments supplied should be confirming to specifications as laid down by the BIS and also to any amendment/s made in BIS standards.

20. Details of BIS Licence/certification, with copies of the same for all the products for which the OEM is bidding must be furnished as per the Appendix-"A"

21. If the BIS certification of particular security item/equipment is valid till a date before the contract ends, the contracted OEM of the equipment will have to submit the renewed certification for the equipment from BIS to ensure continuity of the contract. In case the renewed certification of the equipment is not submitted, the contract for the equipment awarded to the L-1 bidder will cease to be in effect. The Bank will, then, be free to award the contract for supply of that particular equipment to its L-2 bidder and on its non-acceptance to L-3 and so on, at the same price the contract for the equipment was given to L-1. Keeping in view of the above, all the bidders, if they agree to it, may submit their acceptance of the term by means of an UNDERTAKING in Appendix "B" attached.

22. The bidder must not have been blacklisted/barred/delisted by any PSU/Private Banks at the time of submission of Tender and nor shall its name be figuring in IBA caution list. A written DECLARATION has to be given by the bidder in this regard as per Appendix-"C"

23. In case the date of online tendering is declared as a holiday, the online tendering will be conducted on the next working day at the same time.

24. SBIIMS reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever. For any clarification regarding E-Tendering procedure, System requirements etc please contact M/s E-Procurement Technologies Limited, Ahmedabad, whose address is mentioned in the NIT.

25. It is vendor's/supplier's responsibility to well prepared and get ready with E-Tendering procedures & well equipped with all requirements. SBIIMS will not take any responsibility of delay in submission of EMD, slow internet connectivity, system failures etc.

Yours Faithfully,
Circle Head Vice president (Civil)
Circle Office, Ahmedabad

APPENDIX - "A"**BIDDERS TO INDICATE STATUS OF BIS LICENCE AGAINST THE ITEMS**

SN	Items	Valid BIS Licence- YES/NO (If Yes attach copy)
1.	FIRE RESISTANT FILING CABINET (FRFC) IS:14561:2014 and amendment No. 1 October 2015 to IS 14561 : 2014.	
2.	ACCOUNTANT SAFE (FBR Safe) Class C (TL30D+TL10X 5 & FR 30 min) (IS 550:Part 1:2014) Volume in litres 116 litres/31"	
3.	CASH SAFE:-BB CLASS (Non biometric access control system) Cash Safe Class BB 61"/ 325 litres (TRTL 15 X 6 Sides) (IS 550:Part 1:2014)	
4.	SAFE DEPOSIT LOCKERS (SDL) (IS 5244:2014): SDL/75 (66A+6C+3F Type Lockers	
5.	GOLD LOAN SAFE: BB CLASS (with biometric access control system) (TRTL15x6) BIS certified safe as per IS:550:2014: Gold Loan Safe- Class BB 61"/325 litres(TRTL 15 X6 Sides) (IS 550:Part 1:2014) with 16 Lockable Drawers	
6.	GOLD LOAN SAFE: CLASS- AA (Non biometric access control system)	
a)	Gold Loan Safe Class AA, 61"/345 Liters (Approx) (TRTL 30 X 6 Sides)With BIS Label(IS 550:Part 1:2014)with 16 lockable Drawers	
b)	Gold Loan Safe Class AA 48"/276 liters (Approx.) (TRTL 30 X 6 Sides)With BIS Label(IS: 550:Part 1:2014)with 12 lockable drawers	
c)	Gold Loan Safe - Class AA 41"/179 litres (approx.) (TRTL 30 X 6 Sides)With BIS Label(IS 550:Part 1:2014) with 10 Lockable Drawers	

UNDERTAKING

We, _____ accept the term and condition as mentioned in Para 20 of the tender document and undertake to supply the equipment if Bank so awards the contract in the eventuality mentioned in Para 20 and reproduced below:

If the BIS certification of a particular equipment is valid till a date before the contract ends, the contracted OEM of the equipment will have to submit the renewed certification for the equipment from BIS to ensure continuity of the contract. In case the renewed certification of the equipment is not submitted, the contract for the equipment awarded to the L-1 bidder will cease to be in effect. The Bank will, then, be free to award the contract for supply of that particular equipment to its L-2 bidder and on its non-acceptance to L-3 and so on, at the same price the contract for the equipment was given to L-1.

Dated:

Signature of Authorized
Signatory with Seal

DECLARATION

We, _____ declare that we have not been blacklisted / barred / delisted by any PSU / Private Bank from taking part in tendering process or for supplying the Security equipment as on _____ (Date of submission of tender)

We also declare that our company does not figure in the Caution List of Indian Banks Association.

Dated:

Signature of Authorised
Signatory with Seal

GENERAL CONDITIONS:

- a. The Bidder shall agree and authorize the SBIIMS/Bank to obtain the confidential report from the clients to verify the work executed by them.
- b. If required, Rates of L-1 bidders of each item shall be used for various branches across the Gujarat state including union territory of Daman & Diu and Dadra & Nagar Haveli for a period of (six) ~~6~~Months from the date of financial approval. The SBIIMS/Bank will review the performance and material supplied by the vendor by personal visit during its validity period at any time(s) and may cancel the contract and black list the vendor and forfeit the SD if it is found that vendor is not supplying the material as per the relevant BIS/IS codes/detailed tender specifications.
- c. Any OEM de-listed earlier by the Bank are in-eligible and they need not apply.
- d. For individual item SBIIMS will conduct e-reverse auction through Bank's approved agency among the Technically qualified vendors for identifying the L-1 rates of each item given in the tender. Date and time of indicative price bid and e-reverse auction will be informed to the Technically qualified vendors well in advance through e-mail and no separate notification will be published on the Bank's web-site in this regard.
- e. SBIIMS will not be responsible for the late receipt of tender due to postal delay, strikes or any other reasons. The incomplete tenders liable to be rejected summarily.
- f. In case discrepancies are found in the information submitted, the application shall be considered unsatisfactory and the tenderer will not be eligible to bid. The SBIIMS/SBI will not enter into any correspondence with tenderer except seeking clarification when necessary. The decision of the SBIIMS to accept or reject any tender will be final and binding on the vendors.
- g. The L-1 bidder or L-2, L-3 L-4 bidders who wish to supply security items on the L-1 rates ISD as mentioned in the NIT within 07 (Seven) days from the date of financial by the SBI. However, the vendor who do not wish supply of items on the L-1 rates, the EMD of such vendors shall be refunded within 30 days from the date of approval of the lowest bidder in each item by the SBI.
- h. SBIIMS reserves its right to invite the rates further from the SBI empanelled suppliers after six months.
- i. Arbitration will be done in case of any dispute as per SBI/SBIIMS standard clause at Ahmedabad only.
- j. Final L-1 rates of each item after e-reverse auction shall be inclusive of transportation, lifting/shifting charges, loading, unloading, installation charges, transit insurance, irrespective of the location / floor on which the Branch/Office is located, inclusive of all taxes/duties etc, excluding GST.
- k. Payment Terms: As per NIT
- l. If the security items does not conform to specifications either during factory test or at site, the Bank reserves the right to reject the same. The successful tenderer shall then have to remove the same at his own cost from site and supply a new item conforming to the enclosed

specifications.

m. THE SECURITY PRODUCT SHOULD BE TESTED BY ACCREDITED BIS LABORATORY WITHOUT ANY EXTRA COST TO THE BANK.

n. THE BANK RESERVES THE RIGHT TO RANDOMLY DECIDE TO CARRY OUT TESTING OF ANY SECURITY ITEMS AT ANY OF OUR SITE AFTER INSTALLATION AT THE COST OF SUPPLIER, WHO WILL BE REQUIRED TO ARRANGE FOR ALL THE REQUISITE TEST AS PER BIS/IS CODE ETC. AND CARRY OUT THE TESTS THROUGH SUPPLIER'S/ VENDOR'S PERSONNEL IN THE PRESENCE OF BANK'S OFFICIALS. THE EXPENDITURE TO BE INVOLVED FOR CARRYING OUT THE DESIRED TEST INCLUDING TRANSPORTATION, SHIFTING, LOADING AND UNLOADING UP TO THE SPECIFIED LABORATORY, OBTAINING TESTING REPORT AND SUBMISSION TO THE BANK ETC COMPLETE TO BE BORNE BY THE SUPPLIER.

DURING THIS PERIOD, TO AVOID ANY HAMPER IN THE BANKING BUSINESS, THE SUPPLIER HAS TO BE PROVIDED WITH NEW PIECE OF UNIT/ITEM WITHOUT ANY COST FOR THE BRANCH/OFFICE FOR WHICH THE ITEM TAKEN OUT FOR THE TESTING. AFTER TESTING, THE SCRAP PIECE SHALL NOT BE THE BANK'S PROPERTY. NO EXTRA PAYMENT SHALL BE MADE IN ANY CONDITION.

o. Rates quoted by the bidders are inclusive of all charges like transportation of security items, transit insurance, taxes, lifting, shifting, loading, unloading, irrespective of the location / floor on which the Branch/Office is located and all accessories as required for installation of security items at site etc. However, GST shall be paid extra as applicable as per actual.

p. THE LOWEST BIDDER WILL BE IDENTIFIED FOR EACH ITEM AFTER ONLINE BIDDING FOLLOWED BY E- REVERSE AUCTION and order will be given to the L-1 bidders in each item as per requirement of the Bank. However, the opportunity will be given to other vendors viz. L-2, L-3, L-4 and so on, for supply of security equipments on the same L-1 rates of items on rotation basis to our various branches across the Gujarat state including union territory of Daman & Diu and Dadra & Nagar Haveli. The quantum of order will be distributed as under:-

q.

In case of 4-Bidders Participated in bidding	In case of 3-Bidders Participated in bidding	In case of 2-Bidders Participated in bidding
L-1 : 40%	L-1: 50%	L-1: 60%
L-2 : 20%	L-2: 25%	L-2: 40%
L-3 : 20%	L-3: 25%	
L-4: 20%		

In case the number of bidders are more than four, the quantum of order will be distributed on the above pattern on the basis of bidders participated in the online price bidding followed by e-reverse auction.

The Bank will place order as per its requirement and quoting minimum rate for any category does not provide any guarantee for receiving order for that item by the firm who quotes lowest bid.

- q. Bank reserves right to cancel any /all tenders at any stage without assigning any reasons.
- r. The vendor will require to supply the security product at the satisfaction of the concerned Branch Manager. During the warranty period, the vendor is supposed to rectify the problem free of cost charge and this will be over and above the **FOUR(4) FREE SERVICES** during the warranty period.
- s. At present, quantum of security items mentioned in the BOQ are needed. The L-1 rates will be used for future requirement up to six months or one year from the date of approval financial sanction from the Bank's Competent Authority.
- t. The Bank reserves the right to accept the tender in full or in part and the tenderer shall have no claim for revision of rates or other condition if his tender is accepted in parts.
- u. Any damage done to the property of SBI during supplying and installation of security equipments shall be the responsibility of the vendor/supplier and it shall be made good by him at his cost to the entire satisfaction of SBI.
- v. The authorized dealers should submit the latest "DEALERSHIP CERTIFICATE" issued by their Original Equipments Manufacturer(OEMs) and empanelment letter issued by the by the State Bank of India, Corporate Centre, Mumbai and related documents if any, otherwise the tender will not be considered.**
- w. All other terms & conditions will remain same as per tender documents submitted by you.

Yours Faithfully,

Circle Head & Vice President (Civil)

FORM TENDER

To,

The Circle Head & VP (Civil), Circle Office,
SBI Infra Management Solutions Pvt. Ltd.,
Ahmedabad- 380001.

Dear Sir,

Having examined the terms, conditions, specification and BIS/IS code related to the respective security equipments and schedule of quantities relating to the works specified in the memorandum hereinafter set out and having visited and examined the site of the works specified in the said memorandum and having acquired the requisite information relating thereto as affecting the tender, I/We hereby offer to execute/supply of security items specified in the said memorandum at the quoted rates, mentioned in the attached Schedule and in accordance in all respects with the specifications, design, drawings and instructions given in the BIS/IS relevant codes referred to in conditions of tender, the Articles of Agreement, Special Conditions, Schedule of items and Conditions of Contract and with such materials as are provided for by, and in all other respects in accordance with such conditions so far as they may be applicable.

MEMORANDUM

Description of work	Supply Of Various Security Items in SBI Branches/Offices Across The Gujarat State Including Union Territory Of Daman & Diu And Dadra & Nagar Haveli Through Online E-Reverse Auction
Earnest Money	` 50,000/- (Fifty Thousand only) by means of Demand Draft / Pay Order (Valid for a period of 90 Days from the last date of submission of the tender) from any scheduled Nationalized Bank drawn in favour of SBI Infra Management Solutions Pvt. Ltd. and payable at Ahmedabad.

I/We have deposited a sum of ` **50,000/- (Fifty Thousand only)** of the total tender amount as Earnest Money with the SBI Infra Management Solutions Pvt. Ltd. which is not to bear any interest. Should I / We fail to execute the Contract when called upon to do so I/ We do hereby agree that this sum shall be forfeited by me/us to SBI Infra Management Solutions Pvt. Ltd.

I/We the undersigned have carefully gone through and clearly understood tender documents comprising of the tender form, Notice to supplier, and Special Conditions, Specifications and Schedule of quantities.

I/We further agree to give warranty of 12 months from the date of successful supply, installation. I/We agree not to employ Sub-vendors other than those that may be specifically approved by you. I/We agree that all the rates quoted by me/ us are inclusive of transportation, lifting/shifting charges, loading, unloading, installation charges, transit insurance, irrespective of the location / floor on which the Branch/Office is located, inclusive of all taxes/duties etc, complete excluding the GST, nothing extra shall be claimed anytime.

I/We agree to pay Income tax, to be deducted at source, at the rate prevailing from time to time on the Gross value of the Bill, and the rates quoted by me/we are inclusive of same.

Our Bankers are: i) ii)

The names of partners of our firm are: i) ii)

Name of the partner of the firm Authorized to sign Or

(Name of person having Power of Attorney to sign the Contract.) (Certified true copy of the Power of Attorney should be attached)

Yours faithfully,

Signature of Vendor/suppliers.

Address:

Signature and addresses of Witnesses i) ii)

ACCEPTANCE

(On Non-Judicial Stamp Paper Of Required Value).

1. We have read and understood the Specifications, all terms and conditions.
2. We understand that if any stage it is found / noticed by the Bank that any information thus furnished by us is untrue / incorrect partly or fully and in case of receipt of adverse / unsatisfactory report from other clients / Bankers, the SBIIMS may not consider our tender and / or may de-list us and / or may take any appropriate action against us.
3. We understand that this is merely a tendering process & does not entitles me /us to be necessarily get purchase order by the Bank and Bank reserves the right to reject all and / or any tender without assigning any reason whatsoever.
4. We hereby confirm and certify that the information given by us is correct and true and the enclosures annexed herewith are genuine to the best of my / our knowledge.
5. We confirm that, we will supply, install the security items as per the relevant standard BIS label / IS Code technical specifications. If at any stage it is found that our Company/Firm is not supplying as per BIS /IS Code technical specifications then the Bank can forfeit our Initial Security Deposit (ISD) of Rs.1,00,000/- (Rupees One Lakh Only), Black list our Company/Firm and stop various payments of Branches/ Offices to recover loses.

(Signature of the authorized person with Company/Firm stamp)

Name of the authorized person :

Mobile No :

E-mail ID :

Date

Place:

SAMPLE BUISNESS RULE DOCUMENT

ONLINE E-TENDERING FOLLOWED BY E-REVERSE AUCTION FOR PROPOSED SUPPLY OF VARIOUS SECURITY ITEMS TO SBI BRANCHES/OFFICES ACROSS THE GUJARAT STATE INCLUDING UNION TERRITORY OF DAMAN & DIU AND DADRA & NAGAR HAVELI THROUGH ONLINE E-REVERSE AUCTION

(A) Business rules for E-tendering:

1. Only empanelled security equipment vendor/suppliers empanelled with SBI under appropriate category who are invited by the SBIIMS shall only be eligible to participate.
2. SBIIMS will engage the services of an E-tendering service provider who will provide necessary training and assistance before commencement of online bidding on Internet.
3. In case of e-tendering, SBIIMS will inform the vendor in writing, the details of service provider to enable them to contact and get trained.
4. Business rules like event date, closing and opening time etc. also will be communicated through service provider for compliance.
5. Vendor/suppliers have to send by email, the compliance form in the prescribed format (provided by service provider), before start of E-tendering. Without this the vendor will not be eligible to participate in the event.
6. The Vendor/suppliers will be required to submit the various documents in sealed Envelope to the office of SBI Infra Solutions Pvt Ltd. at the address mentioned hereinbefore by the stipulated date i.e. (1) Hard Copy of Technical Bid duly signed and stamped on each page (2) Demand Draft of specified amount of EMD (3) online receipt of tender fees. Vendor/suppliers not submitting any one or more documents shall not be eligible to participate in the on-line price bidding.
7. E-tendering will be conducted on schedule date & time.
8. **The e-tendering will be treated as closed only when the bidding process gets closed in all respects for the item listed in the tender.**

(B) Terms & conditions of E-tendering:

SBIIMS shall identify the L-1 rates of each item given in the Tender through e-tendering mode for which **M/s. e-Procurement Technology, Ahmedabad** has been engaged by SBIIMS an authorized service provider. Please go through the guidelines given below and submit your acceptance to the same along with your Commercial Bid.

1. E-tendering shall be conducted by SBIIMS through **M/s. e-Procurement Technology, Ahmedabad.**, on pre-specified date. While the Vendor/suppliers shall be quoting from their own offices/ place of their choice, Internet connectivity and other paraphernalia requirements shall have to be ensured by Vendor/suppliers themselves. In the event of failure of their Internet connectivity, (due to any reason whatsoever it may be) it is the bidders' responsibility.
In order to ward-off such contingent situation bidders are requested to make all the necessary arrangements/alternatives such as back-up power supply whatever required so that they are able to circumvent such situation and still be able to participate in the E-tendering successfully. Failure of power at the premises of Vendor/suppliers during the E-tendering can not be the cause for not participating in the E- tendering. On account of this the time for the E-tendering can not be extended and SBIIMS is not responsible for such eventualities.

2. M/s. **e-Procurement Technology, Ahmedabad.**, shall arrange to train your nominated person(s), without any cost to you. They shall also explain you all the Rules related to the E- tendering. You are required to give your compliance on it before start of bid process.
3. BIDDING CURRENCY AND UNIT OF MEASUREMENT: Bidding will be conducted in Indian currency & Unit of Measurement will be displayed in Online E-tendering.
4. BID PRICE: The Bidder has to quote the rate as per the Tender Document provided by SBIIMS.
5. VALIDITY OF BIDS: The Bid price shall be firm for a period specified in the tender document and shall not be subjected to any change whatsoever.
6. Procedure of E-tendering:

i. Online E-tendering:

- (a) The hard copy of the Technical as well as Price Bid is available on the Bank's website during the period specified in the NIT.
 - (b) Online e-tendering is open to the SBI empanelled vendors/suppliers of security equipments and qualified for participating in the price bidding as provisions mentioned hereinabove through SBIIMS approved Service Provider.
 - (c) The Price-Bid shall be made available online by the Service Provider wherein the vendor/suppliers will be required to fill-in their Item-wise rates for each item.
 - (d) The Vendor/suppliers are advised not to wait till the last minute to submit their online item-wise quote in the price bid to avoid complications related with internet connectivity, network problems, system crash down, power failure, etc.
 - (e) It is mandatory to all the bidders participating in the price bid to quote their rates for each and every item.
 - (f) In case, vendor/supplier fails to quote their rates for any one or more tender items, their tender shall be treated as **"Incomplete Tender"** and shall be liable for rejection.
7. LOG IN NAME & PASSWORD: Each Bidder is assigned a Unique User Name & Password by M/s. **e-Procurement Technology, Ahmedabad.** The Bidders are requested to change the Password after the receipt of initial Password from M/s. **e-Procurement Technology, Ahmedabad.** All bids made from the Login ID given to the bidder will be deemed to have been made by the bidder.
 8. BIDS PLACED BY BIDDER: Bids will be taken as an offer to execute the work as specified. Bids once made, cannot be cancelled / withdrawn and the Bidder shall be bound to execute the work at the quoted bid price. In case, the supplier backs out or fail to supply the items as per the quoted, SBIIMS shall at liberty to restrict future orders up to the span of one year.

9. SBIIMS decision on award of POs shall be final and binding on all the Bidders.
10. SBIIMS shall be at liberty to cancel the E-tendering process/tender at any time, before ordering, without assigning any reason.
11. SBIIMS shall not have any liability to bidders for any interruption or delay in access to the site irrespective of the cause.
12. Other terms and conditions shall be as per your techno-commercial offers and other correspondences till date.

13. OTHER TERMS & CONDITIONS:

- The Bidder shall not involve himself or any of his representatives in Price manipulation of any kind directly or indirectly by communicating with other suppliers / bidders.
- The Bidder shall not divulge either his Bids or any other exclusive details of SBIIMS to any other party.
- SBIIMS decision on award of Purchase Orders (POs) shall be final and binding on all the Bidders.
- SBIIMS reserve their rights to extend, reschedule or cancel any E-tendering within its sole discretion.
- SBIIMS or its authorized service provider M/s. **e-Procurement Technology, Ahmedabad** shall not have any liability to Bidders for any interruption or delay in access to the site irrespective of the cause.
- SBIIMS or its authorized service provider M/s. **e-Procurement Technology, Ahmedabad** is not responsible for any damages, including damages that result from, but are not limited to negligence.
- SBIIMS or its authorized service M/s. **e-Procurement Technology, Ahmedabad** will not be held responsible for consequential damages, including but not limited to systems problems, inability to use the system, loss of electronic information etc.

N.B.

All the Bidders are required to submit the Process Compliance Statement (Annexure-II) duly signed to M/s. e-Procurement Technology, Ahmedabad.

All the bidders are requested to ensure that they have a valid digital signature certificate well in advance to participate in the online event.

PROCESS COMPLIANCE STATEMENT (ANNEXURE II)

(The bidders are required to print this on their company's letter head and sign, stamp before emailing)

To,
M/s. **e-Procurement Technology**,
B-705, Wall Street - II, Opp. Orient Club, Ellisbridge, Ahmedabad – 380006,
State Gujarat, India

E: yashrajsinh@auctiontiger.net

D: +91 79 40016815/6824

Email:

AGREEMENT TO THE PROCESS RELATED TERMS AND CONDITIONS FOR THE ONLINE E-TENDERING FOLLOWED BY E-REVERSE AUCTION FOR PROPOSED SUPPLY OF VARIOUS SECURITY ITEMS TO SBI BRANCHES/OFFICES ACROSS THE GUJARAT STATE INCLUDING UNION TERRITORY OF DAMAN & DIU AND DADRA & NAGAR HAVELI THROUGH ONLINE E-REVERSE AUCTION

Dear Sir,

This has reference to the Terms & Conditions for the E-tendering mentioned in the Tender document
This letter is to confirm that:

- 1) The undersigned is authorized representative of the company.
- 2) We have studied the Commercial Terms and the Business rules governing the E-tendering as mentioned in RFP of SBIIMS as well as this document and confirm our agreement to them.
- 3) We also confirm that we have taken the training on the E-tendering tool and have understood the functionality of the same thoroughly.
- 4) We confirm that SBIIMS and M/s. **e-Procurement Technology, Ahmedabad** shall not be liable & responsible in any manner whatsoever for my/our failure to access & bid on the e-E-tendering platform due to loss of internet connectivity, electricity failure, virus attack, problems with the PC, any other unforeseen circumstances etc. before or during the E- tendering event.
- 5) We confirm that we have a valid digital signature certificate issued by a valid Certifying Authority.
- 6) We, hereby confirm that we will honor the Bids placed by us during the E-tendering process.

With regards,

Date:

Signature with company seal Name: Company / Organization:

Designation within Company / Organization: Address of Company / Organization: Scan it and send to
this Document on -----

ARTICLES OF AGREEMENT

(On non-judicial Stamp Paper of required value)

ARTICLES OF AGREEMENT made the _____ date of _____ between State Bank of India, having its Local Head Office at Ahmedabad hereinafter called "the Bank" of the One Part and _____

WHEREAS the Bank is desirous of _____

And has caused details specifications describing the work to be done to be prepared by SBI Infra Management Solutions Pvt. Ltd.

AND WHEREAS the said various security itemsas specified in the BIS/IS code _____ to _____ inclusive, the Specifications and the Schedule of items and relevant BIS/IS codes have been signed by or on behalf of the parties hereto. bn m

AND WHEREAS the vendor has agreed to execute upon and subject to the Conditions set forth herein and to the Conditions set forth herein in the Special Conditions and in the Schedule of items and Conditions of Contract (all of which are collectively hereinafter referred to as "the said conditions") the works shown upon the said Drawings and/or described in the said Specifications and included in the Schedule of Quantities at the respective rates therein set forth amounting to the sum as therein arrived at our such other sum as shall become payable there under (hereinafter referred to as "the said Contract Amount")

NOW IT IS HEREBY AGREED AS FOLLOWS:

- 1) In consideration of the said Contract Amount to be paid at the times and in the manner set forth in the said Conditions, the vendor shall upon and subject to the said Conditions execute and complete the work shown upon the said Drawings and described in the said Specifications and the priced Schedule of Quantities.
- 2) The Employer shall pay to the vendor the Contract Amount, or such other sum as shall become payable, at the times and in the manner specified in the said Conditions.
- 3) The said Conditions and Appendix thereto shall be read and construed as forming part of this Agreement, and the parties hereto shall respectively abide by submit themselves to the said Conditions and perform the Agreements on their part respectively in the said Conditions contained.
- 4) The relevant BIS, IS Codes, Agreements and Documents mentioned herein shall form the basis of this Contract.
- 5) This Contract is a item wise L-1 rates to supply security items to SBI Branches/offices across the Gujarat State including union territory of Daman & Diu And Dadra & Nagar Haveli in accordance with the Bank's requirement and to be paid by the Branch for which the items supplied.
- 6) The vendor shall afford every reasonable facility for supply of security items and other ancillary works in the manner laid down in the said Conditions, and shall make good any damages done to walls, floors, etc. after the completion of his work.
- 7) The Employer/SBIIMSPL reserves to itself the right of altering the items by adding to or omitting any items of work or having portions of the same carried out without prejudice to this Contract.

- 8) Time shall be considered the essence of this Contract and the vendor hereby agrees to supply and install the security items soon after the receipt of PO as provided for in the said Conditions whichever is earlier and to complete the task as specified in the tender.
- 9) All payments by the Employer under this Contract will be made by the Branches/ Offices of the SBI where the item is to be supplied.
- 10) All disputes arising out of or in any way connected with this Agreement shall be deemed to have arisen at Ahmedabad and only the Courts in Ahmedabad shall have jurisdiction to determine the same.
- 11) That the several parts of this Contract have been read by the supplier and fully understood by the supplier.

IN WITNESS WHEREOF THE EMPLOYER and the supplier have set their respective hands to these presents and two duplicates hereof the day and year first hereinabove written.

SIGNATURE CLAUSE

SIGNED AND DELIVERED by the
 _____ by the
 (Employer)

Hand of Shri _____

 (Name and Designation)

(Signature of Employer)

In the presence of:

1) Shri / Smt. _____

(Signature of Witness)

Address _____

 (Witness)

2) Shri / Smt. _____

(Signature of Witness)

Address _____

 (Witness)

SIGNED AND DELIVERED by (If the Company is a Partnership Firm or an *Individual*, should be signed by all partners or by duly authorized person on behalf of all partners)

(1) _____

Address _____

(2) _____

Address _____ (Witness)

THE COMMON SEAL OF _____ was hereinto
affixed pursuant to the resolution By Board of Directors at the Meeting held on _____
**(If the supplier/vendor signs under its common seal, the Signature Clause should tally with the
sealing clause in the Articles of Association)**

SIGNED AND DELIVERED by

(1) _____

(2) _____

1) _____ Address _____

(2) _____ Address _____ (Witness)

SIGNED AND DELIVERED by (If the supplier/vendor/company has signed by the hand of Power of
Attorney, whether a Company or Individual)

(1) _____

Address _____

(2) _____

Address _____ (Witness)

Supply Of Security Items To SBI Branches/Offices Across The Gujarat State Including Union Territory of Daman & Diu And Dadra & Nagar Haveli Through Online E-Reverse Auction

BILL OF QUANTITIES
(NOT TO BE FILLED BY THE BIDDER)

SN	Items	Qty	Unit	Rate/Unit in Figures	Rate/Unit In Words	Amount
1.	FIRE RESISTANT FILING CABINET (FRFC)					
	<p>Four Drawer Fire Resistance Filing Cabinet (2-Hours Fire Resistance) With BIS Label. Specifications as per IS: 14561:2014 and Amendment No. 1 October 2015 to IS 14561 : 2014.</p> <p>The drawer should be suspended on bail bearing slide. The FRFC should have tongue and groove construction to prevent /divert hot gases form directly entering into the cabinet. The FRFC shall be equipped with a dual control ley lock of minimum six levers. the Lock body shall be of Zinc Alloy and the levers in the lock shall of Brass (IS410). FRFCs should be equipped with a unique isolation Mechanism, which would facilitate the opening lower drawers independently, even if the top drawer is locked. The cabinet shall have 4 drawers. The Fire Resistant Filing Cabinet shall carry BIS label for minimum 2- Hours Fire resistance as specified by the BIS Standard (IS:14561:2014). An undertaking letter containing that the specifications, dimensions etc of the product should be confirming to IS:14561:2014 ot its latest version from the supplier/vendor is necessary.</p>	95	No.			
2.	ACCOUNTANT SAFE (FBR Safe) Class-C (TL30D+TL10X 5 & FR 30 min),With BIS Label (IS 550:Part 1:2014) Volume in litres 116 litres/31"	1	No.			
3.	<p>CASH SAFE:-BB CLASS (Non biometric access control system) Cash Safe Class BB 61"/ 325 litres (TRTL 15 X 6 Sides) With BIS Label (IS 550:Part 1:2014) Safes having torch & tool resistance capacity on all six sides for 15 min. each.</p> <p>i). Specifications, dimensions etc. of the Product shall be conforming to IS: 550 (part 1,2 & 3): 2014 or its latest revision as applicable.</p> <p>ii. Product to have ISI/BIS marked label; any product not having ISI marked label shall not be taken.</p> <p>iii. The terminology like 'as per ISI / BIS' will not be acceptable.</p> <p>iv. In house lock manufacturing is mandatory.</p>	1	No.			

4.	<p>SAFE DEPOSIT LOCKERS (SDL) with BIS Label (IS 5244:2014) Lockers should with third key hole provision for third renters lock.</p> <p>Providing and supplying Safe Deposit Lockers as per IS:5244:2014 issued by the BIS for all lockers made from uniform thick steel plates with reinforcement on all sides.</p> <p>i) Specifications & dimensions etc of the product shall be conforming to IS:5244:2014 or its latest revision as applicable.</p> <p>ii) Product to have ISI / BIS marked label; any product not having ISI / BIS marked label shall not be accepted . The terminology like as per ISI / BIS may not be accepted. Complete specification for Safe Deposit Locker as per IS 5244:2014 should be strictly adhere to. If any additional security features could also be considered. SDL/75 (66A+6C+3F Type Lockers</p>	8	No.			
5.	<p><u>GOLD LOAN SAFE: BB CLASS (with biometric access control system)</u></p> <p>Providing and supplying of Gold Safe fire and burglary resistant. Safe having Torch and Tool Resistance capacity on all six sides for 15 min. (TRTL15x6) BIS certified safe as per IS:550:2014. Each drawer must have separate keys.i) Specifications & dimensions etc of the product shall be conforming to IS:550:2014 or its latest revision as applicable. ii) Product to have ISI / BIS marked label; any product not having ISI / BIS marked label shall not be taken. iii) The terminology like 'as per ISI / BIS' will not be acceptable. iv) in house lock manufacturing is mandatory.</p> <p>Gold Loan Safe- Class BB 61"/325 litres (approx.) (TRTL 15 X 6 Sides)With BIS Label(IS 550:Part 1:2014) with 16 Lockable Drawers</p>	2	No.			
6.	<p><u>GOLD LOAN SAFE: CLASS- AA (Non Biometric access control system)</u></p> <p>Providing and supplying of Gold Safe fire and burglary resistant. Safe having Torch and Tool Resistance capacity on all six sides for 15 min. (TRTL30x6) BIS certified safe as per IS:550:2014. Each drawer must have separate keys.i) Specifications & dimensions etc of the product shall</p>					

	be conforming to IS:550:2014 or its latest revision as applicable.ii) Product to have ISI / BIS marked label; any product not having ISI / BIS marked label shall not be taken. iii) The terminology like 'as per ISI / BIS' will not be acceptable. iv) in house lock manufacturing is mandatory.					
a)	Gold Loan Safe Class AA, 61"/345 Liters (Approx) (TRTL 30 X 6 Sides)With BIS Label(IS 550:Part 1:2014)with 16 Lockable Drawers	2	No.			
b)	Gold Loan Safe Class AA 48"/276 liters (Approx.) (TRTL 30 X 6 Sides)With BIS Label(IS: 550:Part 1:2014)with 12 Lockable Drawers	2	No.			
c)	Gold Loan Safe - Class AA 41"/179 litres (approx.) (TRTL 30 X 6 Sides)With BIS Label(IS 550:Part 1:2014) with 10 Lockable Drawers	26	No.			

GST will be paid extra as applicable as per actual
